



Excelssior Education Society's
K. C. College of Engineering and Management Studies and Research
(Affiliated to the University of Mumbai)
MithBunder Road, Near Hume Pipe, Kopri, Thane (E)-400603

Activity Report

File No. / Ref. No. Academic Year: 2021

I. Basic Details:

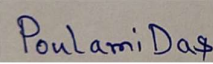
Name of The Activity: Invited talk on "Technical Writing: Tips and Tricks"			
Day & Date of Conduction	Name of Faculties	Department/ Committee	Coordinator Name & Phone no.
04/01/2021	All faculties	Computer Engineering	Dr. Poulami Das, +91-9038634182
Time	Venue	Activity for class / group Student/Neighbourhood (number of participants)	Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other
2.30PM – 4PM	Online	Faculties (45)	Academic

II. Brief Information about the Activity (Criterion no -)::

Topic/ Subject of the activity	Invited talk on "Technical Writing: Tips and Tricks"
Objective for conducting the activity	1. To motivate the faculties for research. 2. To help the faculties to write technical paper.
Methodology	Virtual Mode (Google Meet)
Outcome	Virtual Mode (Google Meet)
Budget Received (if any)	NA

III. Proofs attached: communication letters/notice/Details of Guest/authenticated signed list of participants/ certificate format (if any)/ document/payment vouchers/one page report/photos/feedback analysis/ any other

1. Communication Letters	2. Notice	3. Details of Guest
4. Attendance Sheet	5. One page report	6. Feedback
7. Photo	8.	9.


Coordinator Signature


IQAC Coordinator


Principal

Invited talk on “Technical Writing: Tips and Tricks”

By Dr. Nilanjan Dey

The lecture was about the tricks and tips to write technical papers. At the beginning the expert gave tips to select title for the papers. Then abstract writing techniques was detailed followed by the tips to select keywords. Expert given a detailed guideline to write an introduction including motivation to the work, short description of the proposed techniques and structure of the paper. Literature review a vital role in papers, so the expert gave a brief guideline for literature review. Instructions to state the methodology used in the paper was detailed by the expert followed by the guidelines to brief the proposed technique. Next the expert detailed the tricks to state results in interesting manner so that the results seems to be very much clear to the reviewer as well as the reader. Next tips to write the conclusion in very confident manner was stated. Finally tips to write acknowledgements followed by the guidelines to add references was discussed in detail. In questions answers sessions the expert handled all queries and gave some tips to check similarity of the papers, gave some valuable advices to select appropriate journals, books and conferences as well for publishing the papers.



Excelssior Education Society's
K.C. College of Engineering & Management
Studies & Research, Thane (E)
NAAC Accredited B++



Department of Computer Engineering
presents

Expert Lecture On Technical Writing: Tips and Tricks

Guest Speaker

Dr. Nilanjan Dey

Associate Professor, Department of Computer Science and Engineering,
JIS University, Kolkata



04th, Jan
2021



2:30 PM
onwards



Google
Meet

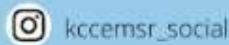


For
Faculties

Dr. Poulami Das
Faculty Co-ordinator

Mr. Mandar Ganjapurkar
Assistant Professor, HoD COMPS

Dr. Vilas Nitnavare
Principal



kccemsr_social



kccemsr.edu.in

Meeting details for a Google Meet session. The main content is a slide titled "IMRDC: 1-TITLE" with the following text:

Title needs to be:

- ❖ Informative
- ❖ Short (between 12 to 20 words)
- ❖ Don't include abbreviations
- ❖ Indicate what is new in the manuscript
- ❖ All Words In Titles are Capitalised except few joining words like 'in', 'for', 'by', 'using'.

The slide also shows a title example: "Finding Contours of Hippocampus Brain Cell Using Microscopic Image Analysis" and a snippet of text: "Ant Colony Op... filler for LFC of single area power system with non-linearity and boiler dynamics".

Meeting details sidebar:

- Meeting title: IMRDC: 1-TITLE
- People (34)
- Chat
- Let everyone send messages:
- Prof. Pratap Nair 2:39 PM: Happy New Year Sir
- Send a message to everyone

Participants list:

- Nilanjan Dey (presenting)
- KC
- KC TPO
- Prof. Haeib Shaikh
- Prof. Pratap Nair

meet.google.com/pdh-uzha-rek?pli=1&authuser=1

REC Nilanjan Dey is presenting Varsha Wangikar and 26 more 2:51 PM

ABSTRACT

	<i>Descriptive abstract</i>	<i>Informative abstract</i>
Elements	<p>**Description of subjects covered without specific details</p> <p>**It is like a table of contents in paragraph form</p>	<p>1) Objectives: One or two sentences describe the context and intention of the review.</p> <p>2) Material and methods: One or a few sentences provide a general picture of the methodological approach.</p> <p>3) Results: A few sentences describe main outcomes.</p> <p>4) Conclusions: One or two sentences present the conclusion (which is linked to the objectives).</p>
Tense	present	Objectives: present Material and methods, results: past Conclusions: present

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Participants: Nilanjan Dey, KC TPO, Prof. Hasib Sheikh, Prof. Pratap Nair, Prof. Amuthavalli..., Prof. Sumita Gupta, Prof. Omkar Nirgu..., Prof. Neha Khare