




Excelssior Education Society's
K. C. College of Engineering and Management Studies and Research
(Affiliated to the University of Mumbai)
MithBunder Road, Near Hume Pipe, Kopri, Thane (E)-400603

SOFT SKILL 2019-20

Sr. no.	Name of the capacity development and skills enhancement program	Number of students enrolled	Name of the agencies/experts involved with contact details (if any)
1	Soft Skills training	17	Rubicon Foundation




Dr. Vites N. Nirmawati
Principal
K. C. College of Engineering & Management Studies & Research
MithBunder Road, Near Hume Pipe, Kopri, Thane (E)-400603



Excelssior Education Society's
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Proposal for Activity (Version 1.2)

Academic Year: 2019-20

I. Basic Details:

Name of The Activity: Soft skills Training			
Proposed Day & Date of Conduction	Name of Faculties Coordinator	Department	Coordinator 's email & Phone no.
3 rd , 4 th and 5 th Feb 2020	Dr. Ravi Prakash A.P. Pratap Nair A.P. Manasi Choche A.P. Archana Gupte	T & P Cell	9768809537, 9821402862, 8888818292, 9167821352
Time (Duration in hours)	Venue	Activity for class/group Student/Neighborhod (Target number)	Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other
24	KCCEMSR	50	extracurricular

II. Brief Information about the Activity (Criterion no -):

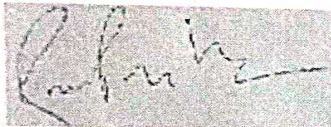
Topic/ Subject of the activity	Soft skills Training
	Choose any one from the following Topic from syllabus <input type="checkbox"/> Content beyond syllabus <input type="checkbox"/> Bridge Course <input type="checkbox"/>
	Choose any one from the following Value added course <input type="checkbox"/> Add-on on course <input type="checkbox"/>
	Was the above topic conducted in previous 2 A.Y.? If Yes, Name of the internal faculty who attended the same training in previous 2 A. Y. _____
Objective for conducting the activity	To train students for campus placement
Name of Internal Maker / Guest	Mr Ajit Vishwakarma THANE (E) Dr. Vilas N. Nitnaware Principal K.C. College of Engineering & Management Studies & Research.



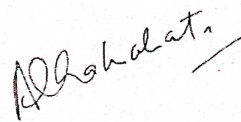
Has guest visited in last two year in your department?	YES <input type="checkbox"/> No <input type="checkbox"/> If yes When _____ What was the topic of delivery? _____
Is guest an alumni	YES <input type="checkbox"/> No <input type="checkbox"/> If Yes, alumni faculty coordinator sign _____
Methodology	Audio-Visual, Online platform
Program Outcome	PO1, PO9, PO11, PO12
Course Outcome	NA
Any other workshop or guest lecture or training planned for the same audience in this semester (If yes, please specify)	NA
Budget Required	NA

HoD Sign

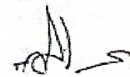
Approval Status: Yes/No (To be ticked by competent authority with name and signature)



Coordinator Signature



IQAC Coordinator



Principal

** Note :


1. Do not edit any section of this form



Dr. Vilas M. Nithaware
Principal
College of Engineering &
Management Studies & Research.

2. Please mention not applicable for the fields as per your requirement.




Dr. Vilas N. Nitnaware
Principal
K.C. College of Engineering &
Management Studies & Research.



Connect with Work - KC College of Engineering, Thane.

12 messages

Thu, Oct 17, 2019 at 5:22 PM

Soniya Patil <soniyap@my-rubicon.com>
 To: kctpo@kccemsr.edu.in
 Cc: Sruchi Mench <sruchim@my-rubicon.com>, Dipika Patil <dipikap@my-rubicon.com>

Respected Sir,

Greetings from Rubicon!

It is my pleasure to introduce **Rubicon**; **Rubicon** was incepted with a dream of a world where every youth has the power to transform lives for themselves and others around them. We strongly believe that every youth has the potential to make a difference in their personal lives as well as the community around them. We build competencies, which would help youth seek careers and prosper in their career of choice. We bring excitement into learning by developing and harnessing, their curiosity and intrinsic motivation for learning.

Rubicon's "Connect with Work" Program, supported by Barclays aims at improving the employability skills of the youth. This initiative is supported by Barclays. Under this program, students will be trained by Corporate Trainers to enhance their Life skills which would help them significantly to increase their chance of succeeding in a job interview. This program is being launched with limited no of colleges in India.

We are looking forward to partner with your institute and plan to run the below initiatives:

1. 24 hrs. classroom training on Interview Skills (Details mentioned below)
2. Industry visit of students to various organizations.
3. Post Placement Mentoring and Career Counselling for one year.

In Life Skills training, we will be covering the below topics:

1. Organizational Structure
2. Public Speaking
3. Presentation Skills
4. E-mail Etiquette
5. Grooming



all.
Dr. Vilas N. Nitnaware
 Principal
 K.C. College of Engineering &
 Management Studies & Research

2021

K.C. College of Engineering And Management Studies And Research Mail - Connect with Work - KC College of Engineering, Thane.

6. Group Discussion
7. Personal Interview
8. Assessment will be conducted on Group Discussion and Personal Interview.

Note: We would like to clarify that neither the student nor the college is required to pay anything for this program.

Regards,

Soniya Patil
Rubicon Specialist Institutional Business
8390477057
Rubicon Skill Development Pvt Ltd.

"We dream of a world where every youth has the power to transform lives for themselves and others"

<https://www.facebook.com/RSDFolks/>

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 **Training Outline.docx**
54K

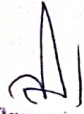
Ravi Prakash <kctpo@kccemsr.edu.in>
To: Soniya Patil <soniyap@my-rubicon.com>
Cc: Sruchi Mench <sruhim@my-rubicon.com>, Dipika Patil <dipikap@my-rubicon.com>

Fri, Oct 18, 2019 at 11:12 AM

Dear Ms Soniya,
Thank you for the mail.
I will revert on it as soon as possible.
Regards,

Dr. Ravi Prakash
Associate Professor.
Head, Training and Placement Cell
Member, Maharashtra Training & Placement Association (MaTPO)
K C College of Engineering & Management Studies and Research
Thane (Maharashtra)
NAAC Accredited B++
Direct: 022-25327100/6088
M: 9768809537




Principal
K.C. College of Engineering &
Management Studies & Research.

2021

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[Quoted text hidden]

Ravi Prakash <kctpo@kccemsr.edu.in>
To: Kc Principal <principal@kccemsr.edu.in>

Fri, Oct 18, 2019 at 11:13 AM

Dr. Ravi Prakash
Associate Professor.
Head, Training and Placement Cell
Member, Maharashtra Training & Placement Association(MaTPO)
K C College of Engineering & Management Studies and Research
Thane (Maharashtra)
NAAC Accredited B++
Direct: 022-25327100/6088
M: 9768809537

[Quoted text hidden]

 **Training Outline.docx**
54K

Soniya Patil <soniyap@my-rubicon.com>
To: Ravi Prakash <kctpo@kccemsr.edu.in>

Thu, Jan 16, 2020 at 5:28 PM

Hi Sir,

The available slots for training are 28,29,30 Jan 2020 and 29,30,31 Jan 2020.
Please let me know the dates.

Regards,

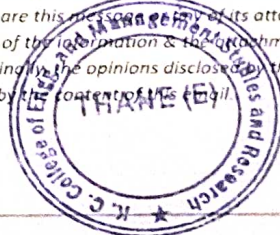
Soniya Patil
Rubicon Specialist Institutional Business
8390477057
Rubicon Skill Development Pvt Ltd.

“We dream of a world where every youth has the power to transform lives for themselves and others”

<https://www.facebook.com/RSDFolks/>

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Dr. Vilas N. Nitnaware
Principal
K.C. College of Engineering & Management Studies and Research
Thane (Maharashtra)

2021

K.C.College of Engineering And Management Studies And Research Mail - Connect with Work - KC College of Engineering, Thane.

Ravi Prakash <kctpo@kccemsr.edu.in>

Mon, Jan 20, 2020 at 3:09 PM

To: Soniya Patil <soniyap@my-rubicon.com>

Cc: Sruchi Mench <sruchim@my-rubicon.com>, Dipika Patil <dipikap@my-rubicon.com>

Dear Ms Soniya,

Thank you for the mail.

I express my sincere apologies for the delay.

Shall we go ahead with the proposed dates 3rd, 4th and 5th Feb'20 for the training sessions?

Regards,

Dr. Ravi Prakash

Associate Professor.

Head, Training and Placement Cell

Member, Maharashtra Training & Placement Association(MaTPO)

K C College of Engineering & Management Studies and Research

Thane (Maharashtra)

NAAC Accredited B++

Direct: 022-25327100/6088

M: 9768809537

On Thu, Oct 17, 2019 at 5:22 PM Soniya Patil <soniyap@my-rubicon.com> wrote:

[Quoted text hidden]

Soniya Patil <soniyap@my-rubicon.com>

Mon, Jan 20, 2020 at 3:27 PM

To: Ravi Prakash <kctpo@kccemsr.edu.in>

Cc: Sruchi Mench <sruchim@my-rubicon.com>, Dipika Patil <dipikap@my-rubicon.com>

Sure Sir,

We can conduct the training on 3rd, 4th and 5th Feb'20.

Regards,

Soniya Patil

Rubicon Specialist Institutional Business

8390477057

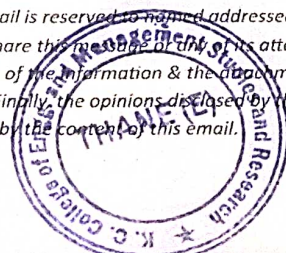
Rubicon Skill Development Pvt Ltd.

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[Quoted text hidden]



Dr. Vilas K. Nitnaware
Principal
K.C. College of Engineering &
Management Studies & Research.

Soniya Patil <soniyap@my-rubicon.com>
 To: Ravi Prakash <kctpo@kccemsr.edu.in>
 Cc: Sruchi Mench <sruchim@my-rubicon.com>, Dipika Patil <dipikap@my-rubicon.com>

Tue, Jan 21, 2020 at 11:58 AM

Hi Sir,

As discussed below is what we discussed and need details from your side

- Since Training on Interview skills (Communication and Employability skills) is the session for 24 hours, it can be divided into 3 days for 8 hours per day
- We will require the college to provide Trainers **breakfast, lunch.**
- We will require seminar hall or training rooms accommodating 50 students per trainer
- We need the exact confirmation dates from you for the training as soon as possible
- Need an acknowledgement on Training time as 9:30 AM to 5:30 PM (8 Hours Training 3 days)
- We need the list of a total number of students (Full name, contact number, email address, branch or stream) attending training with registration on below link as an online registration so that we know number students will be attending the training. Attached is the format for offline registration

o <https://tinyurl.com/y6wk3vhu>

- Basis the total number of students registered for the training, we will decide on sending the total number of trainers. **1:50 is the ratio**
- Name and contact of the concerned person coordinating training and placement of the student
- Need to sign MoU attached below before starting a Training Programme

Regards,

Soniya Patil

Rubicon Specialist Institutional Business

8390477057

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Dr. Nitin N. Nitinwale
 Principal

K.C. College of Engineering
 Management Studies And Research

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[Quoted text hidden]

Soniya Patil <soniyap@my-rubicon.com>
To: Ravi Prakash <kctpo@kccemsr.edu.in>
Cc: Sruchi Mench <sruchim@my-rubicon.com>, Dlpika Patil <dipikap@my-rubicon.com>

Fri, Jan 31, 2020 at 10:25 AM

Regards,

Soniya Patil
Rubicon Specialist Institutional Business
8390477057
Rubicon Skill Development Pvt Ltd.

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 **Campus Offline Registration form.xlsx**
16K

Soniya Patil <soniyap@my-rubicon.com>
To: Ravi Prakash <kctpo@kccemsr.edu.in>

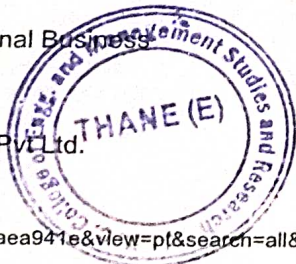
Thu, Feb 6, 2020 at 12:58 PM


Hi Sir,

Please share the offline data of students and signed MOU.

Regards,

Soniya Patil
Rubicon Specialist Institutional Business
8390477057
Rubicon Skill Development Pvt Ltd.




Dr. Vilas N. Nitnaware
Principal
K.C. College of Engineering &
Management Studies & Research.

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[Quoted text hidden]

Soniya Patil <soniyap@my-rubicon.com>
To: Ravi Prakash <kctpo@kccemsr.edu.in>

Tue, Feb 18, 2020 at 2:05 PM

Hi Sir,

Please find the Mou

Regards,

Soniya Patil
Rubicon Specialist Institutional Business
8390477057
Rubicon Skill Development Pvt Ltd.

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[Quoted text hidden]

M.O.U.doc
124K

Soniya Patil <soniyap@my-rubicon.com>
To: Ravi Prakash <kctpo@kccemsr.edu.in>

Hi Sir,



Dr. Vilas R. N. [Signature]
Principal
K.C. College of Engineering & Management Studies & Research

Tue, Mar 3, 2020 at 10:48 AM

2021

K.C. College of Engineering And Management Studies And Research Mail - Connect with Work - KC College of Engineering, Thane.

Please share the signed MOU ASAP.

Regards,

Soniya Patil

Rubicon Specialist Institutional Business

8390477057

Rubicon Skill Development Pvt Ltd.

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Ravi Prakash <kctpo@kccemsr.edu.in>
To: sai_kiran_khanna@hotmail.com, "Dr. Puja Rai Pradhan" <director.id@kccemsr.edu.in>

Tue, Jun 23, 2020 at 4:25 PM


Ravi Prakash
Direct: 022-25327100/6088
M: 9768809537

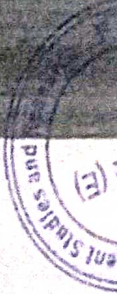
----- Forwarded message -----
From: **Soniya Patil** <soniyap@my-rubicon.com>
Date: Thu, Oct 17, 2019 at 5:22 PM
Subject: Connect with Work - KC College of Engineering, Thane.
To: <kctpo@kccemsr.edu.in>
Cc: Sruchi Mench <sruchim@my-rubicon.com>, Dipika Patil <dipikap@my-rubicon.com>

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 **Training Outline.docx**
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Dr. Vilas N. Nitnaware
Principal
K.C. College of Engineering &
Management Studies & Research.



RSD-Attendance Sheet

rubicon

Name of College: LEC College of Engineering & Management Studies of Thane
 Title of Event: Workshop with work Communication and Employability Skills (Interview Skills)
 Date of Event: 11.01.2020
 Location of Event: THANE
 Trainer Name: Asst. Vikram Karan

Sl. No.		Name of the Trainee	Contact	Enrolled	Dept.	Day 1	Day 2	Day 3
1		Prasant Shukla	9087208825	Yashraj 3002@gmail.com	1715	Present	Present	Present
2		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
3		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
4		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
5		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
6		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
7		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
8		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
9		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
10		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
11		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
12		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
13		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
14		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
15		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
16		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
17		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
18		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
19		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present
20		Pratik D. Kulkarni	9161365536	pratikd@kulkarni.com	1715	Present	Present	Present

Principal, LEC College of Engineering & Management Studies and Research, Thane (E)

(Signature)



Dr. Vilas N. Nitnaware
Principal
K.C. College of Engineering &
Management Studies & Research.

Sl. No.	Name	Address	Phone No.	Mobile No.	Email ID	Remarks
43	Sudhakar Jagtap	11/1, 11/2, 11/3, 11/4, 11/5, 11/6, 11/7, 11/8, 11/9, 11/10, 11/11, 11/12, 11/13, 11/14, 11/15, 11/16, 11/17, 11/18, 11/19, 11/20, 11/21, 11/22, 11/23, 11/24, 11/25, 11/26, 11/27, 11/28, 11/29, 11/30, 11/31, 11/32, 11/33, 11/34, 11/35, 11/36, 11/37, 11/38, 11/39, 11/40, 11/41, 11/42, 11/43, 11/44, 11/45, 11/46, 11/47, 11/48, 11/49, 11/50, 11/51, 11/52, 11/53, 11/54, 11/55, 11/56, 11/57, 11/58, 11/59, 11/60, 11/61, 11/62, 11/63, 11/64, 11/65, 11/66, 11/67, 11/68, 11/69, 11/70, 11/71, 11/72, 11/73, 11/74, 11/75, 11/76, 11/77, 11/78, 11/79, 11/80, 11/81, 11/82, 11/83, 11/84, 11/85, 11/86, 11/87, 11/88, 11/89, 11/90, 11/91, 11/92, 11/93, 11/94, 11/95, 11/96, 11/97, 11/98, 11/99, 11/100	9821233343	9821233343	chaitaneshwarjagtap@gmail.com	
44	Shalini Sand		7419312112		if.kelita@gmail.com	
45	Manoj Chitambar		9820588114		Sand Shri, 55@gmail.com, IT 84, khandwale@gmail.com	
46	Milina Chauda		9821233343		Chaitaneshwarjagtap@gmail.com, IT	
47	Kavya Joshi		9821233343		Chaitaneshwarjagtap@gmail.com, IT	
48	Manoj Chitambar		9820588114		Sand Shri, 55@gmail.com, IT 84, khandwale@gmail.com	
49	Shalini Sand		7419312112		if.kelita@gmail.com	
50	Manoj Chitambar		9820588114		Sand Shri, 55@gmail.com, IT 84, khandwale@gmail.com	
51	Milina Chauda		9821233343		Chaitaneshwarjagtap@gmail.com, IT	
52	Kavya Joshi		9821233343		Chaitaneshwarjagtap@gmail.com, IT	
53	Manoj Chitambar		9820588114		Sand Shri, 55@gmail.com, IT 84, khandwale@gmail.com	
54	Shalini Sand		7419312112		if.kelita@gmail.com	
55	Manoj Chitambar		9820588114		Sand Shri, 55@gmail.com, IT 84, khandwale@gmail.com	
56	Milina Chauda		9821233343		Chaitaneshwarjagtap@gmail.com, IT	
57	Kavya Joshi		9821233343		Chaitaneshwarjagtap@gmail.com, IT	
58	Manoj Chitambar		9820588114		Sand Shri, 55@gmail.com, IT 84, khandwale@gmail.com	
59	Shalini Sand		7419312112		if.kelita@gmail.com	
60	Manoj Chitambar		9820588114		Sand Shri, 55@gmail.com, IT 84, khandwale@gmail.com	
61	Milina Chauda		9821233343		Chaitaneshwarjagtap@gmail.com, IT	
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64	Shalini Sand		7419312112		if.kelita@gmail.com	
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11/11/2022

10/11

Dr. Vilas N. Nitnaware



Excellsiior Education Society's
K. C. College of Engineering and Management Studies and Research
 (Affiliated to the University of Mumbai)
 Mith Bunder Road, Near Hume Pipe, Kopri, Thane (E)-400603

Activity Report

File No. / Ref. No. Academic Year: 2019-20

I. Basic Details:

Name of The Activity: Soft skills Training			
Day & Date of Conduction	Name of Faculties	Department/ Committee	Coordinator Name & Phone no.
3 rd , 4 th and 5 th Feb 2020	Dr. Ravi Prakash A.P. Pratap Nair A.P. Manasi Choche A.P. Archana Gupte	TPC	9768809537 9821402862, 8888818292, 9167821352
Time (Duration in hours)	Venue	Activity for class/group Student/Neighborhood (Target number)	Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other
24	KCCEMSR	41	Academic and Co-curricular

II. Brief Information about the Activity (Criterion no -5 (NAAC), 4 & 9 (NBA)):

Topic/ Subject of the activity	Soft skills Training
Objective for conducting the activity	To train students for campus placement
Methodology	KCCEMSR
Outcome	Students were trained for campus placement
Budget Received (if any)	Nil

III. Proofs attached: communication letters/notice/Details of Guest/authenticated signed list of participants/ certificate format (if any)/ document/payment vouchers/one page report/photos/feedback analysis/ any other

1. Speaker's Profile	2. One page Report	3. Attendance Report
4. Feedback	5. Feedback Analysis	6. Photographs
7. Certificates		



Coordinator Signature

Dr. Vilas N. Nitnaware
Principal
K.C. College of Engineering & Management Studies & Research.


IQAC Coordinator

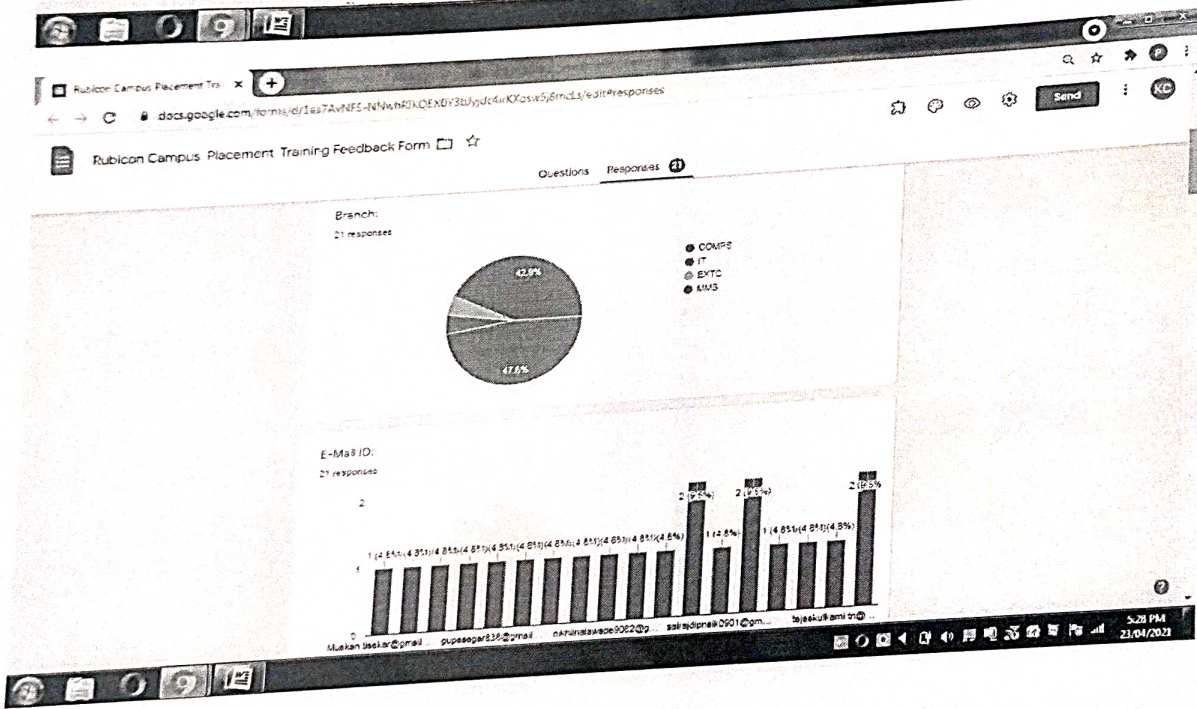
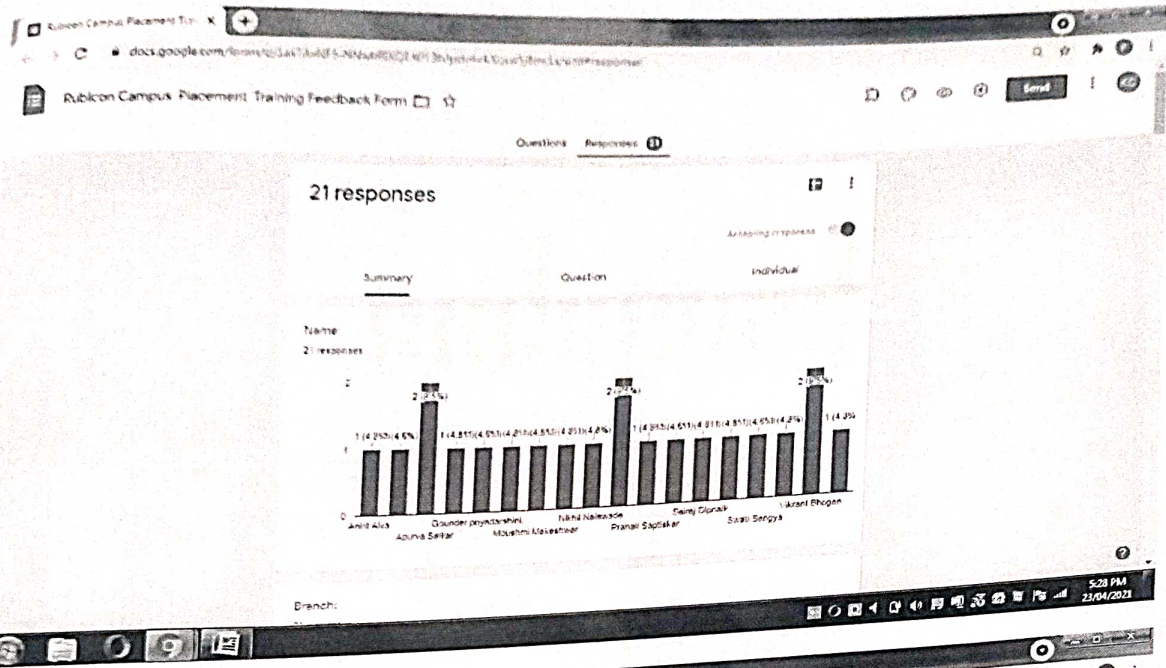
Principal

Rubicon Training Outline

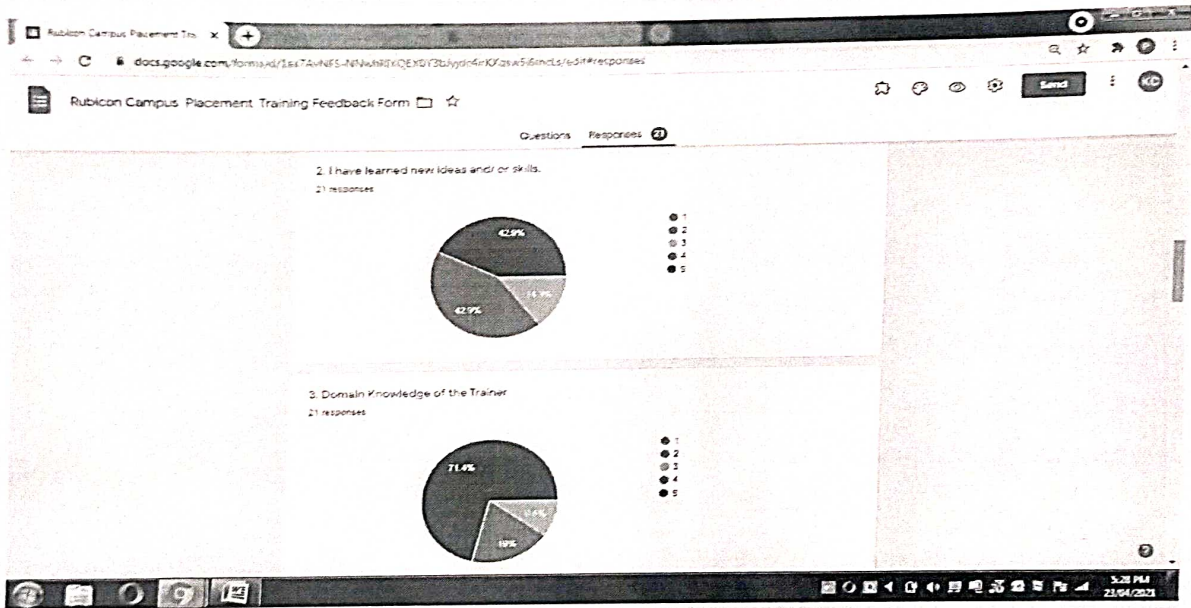
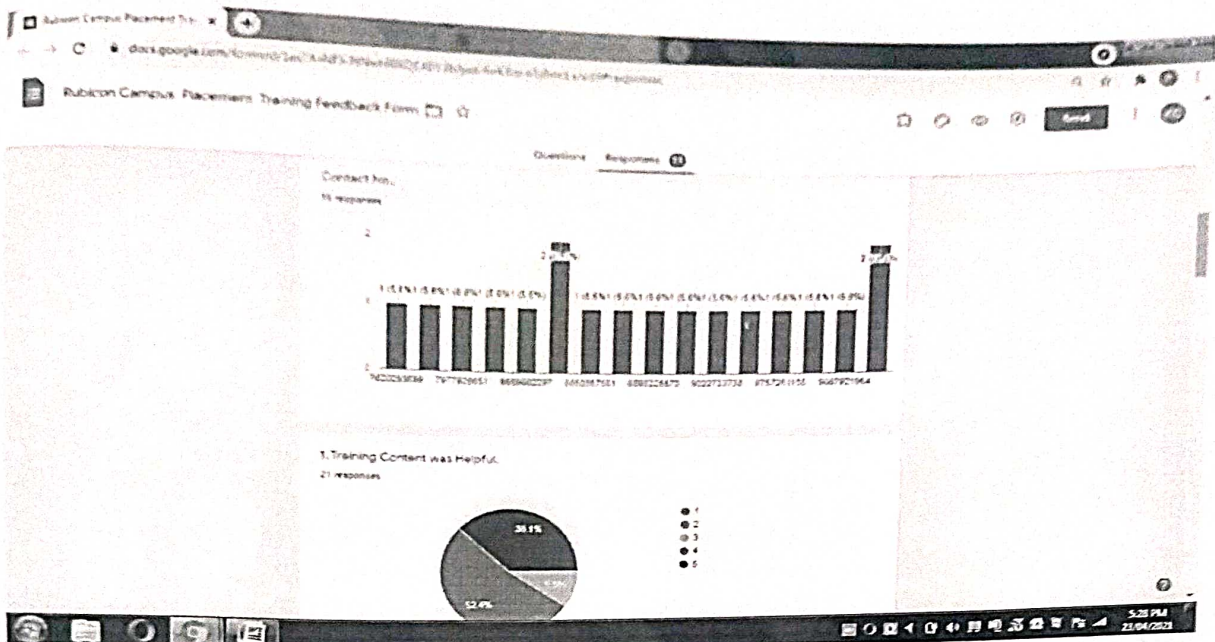
New Hire Training/ Personality Development/ Employability Skills			
Sl. No.	Topic	Learning Objectives	Duration
1	Expectation setting	To learn Industry expectations from fresher's	1
2	Ice breaking	To know more about the trainer & candidates	2
3	Organizational Structure	To learn Organizational structure	2
4	SWOT Analysis	To identify their Strength/Weakness/Opportunities/ Threat	1
5	Corporate Jargons	To learn most commonly used words in corporates	2
6	Public Speaking	To eliminate stage fear	2
7	Presentation Skills	To articulate your thoughts through Power point presentation	2
8	E-mail Etiquette	To learn E-mail writing skills	2
9	Grooming	Dress to impress/ Proximity/ Personal hygiene/	1
10	Body language	To learn positive body language	2
11	Telephone Etiquette	To handle telephonic round of interview/ To learn call mechanics	2
12	Group Discussion	To assess candidates' public speaking skills	4
13	Personal Interview	To perform well during interviews	24 hrs.
Total			



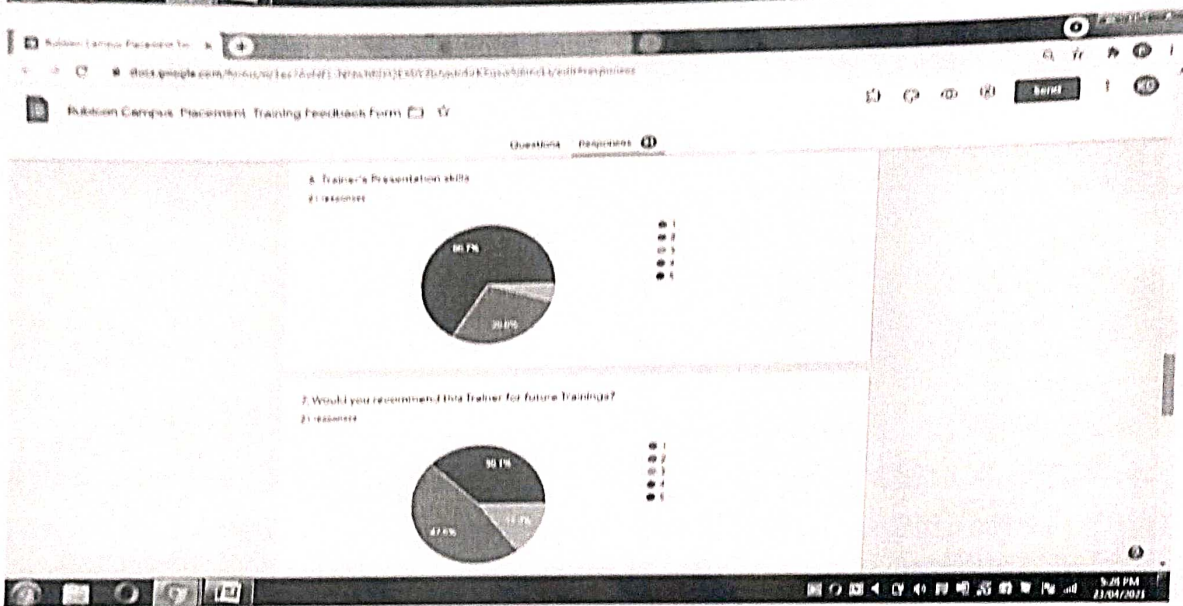
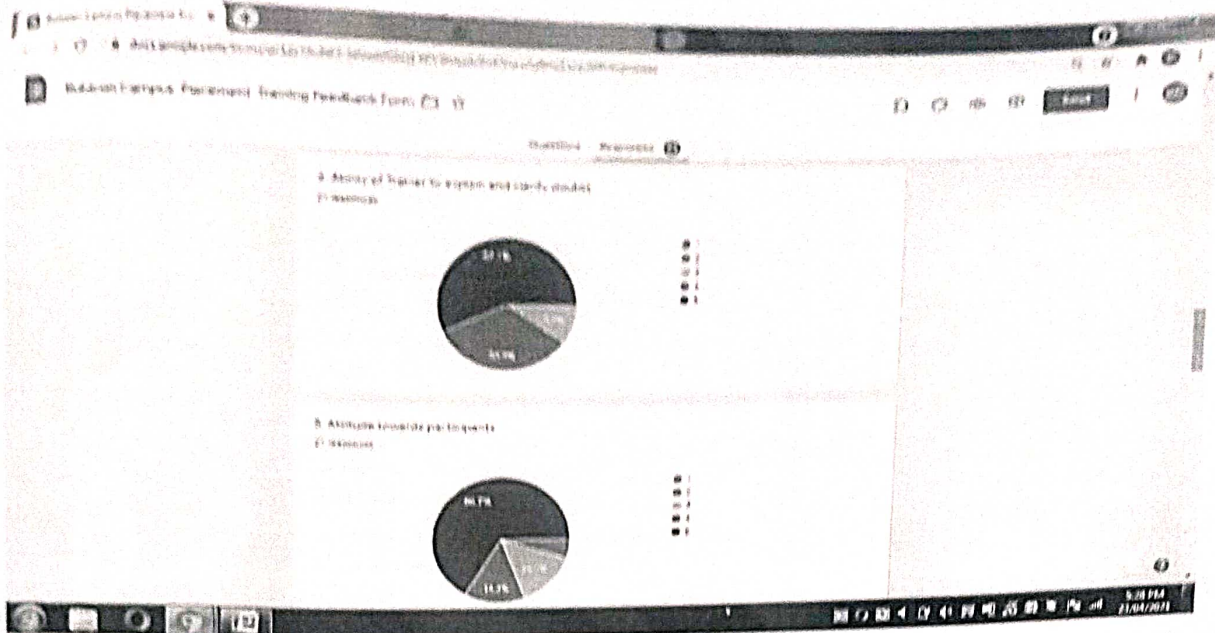

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 Principal
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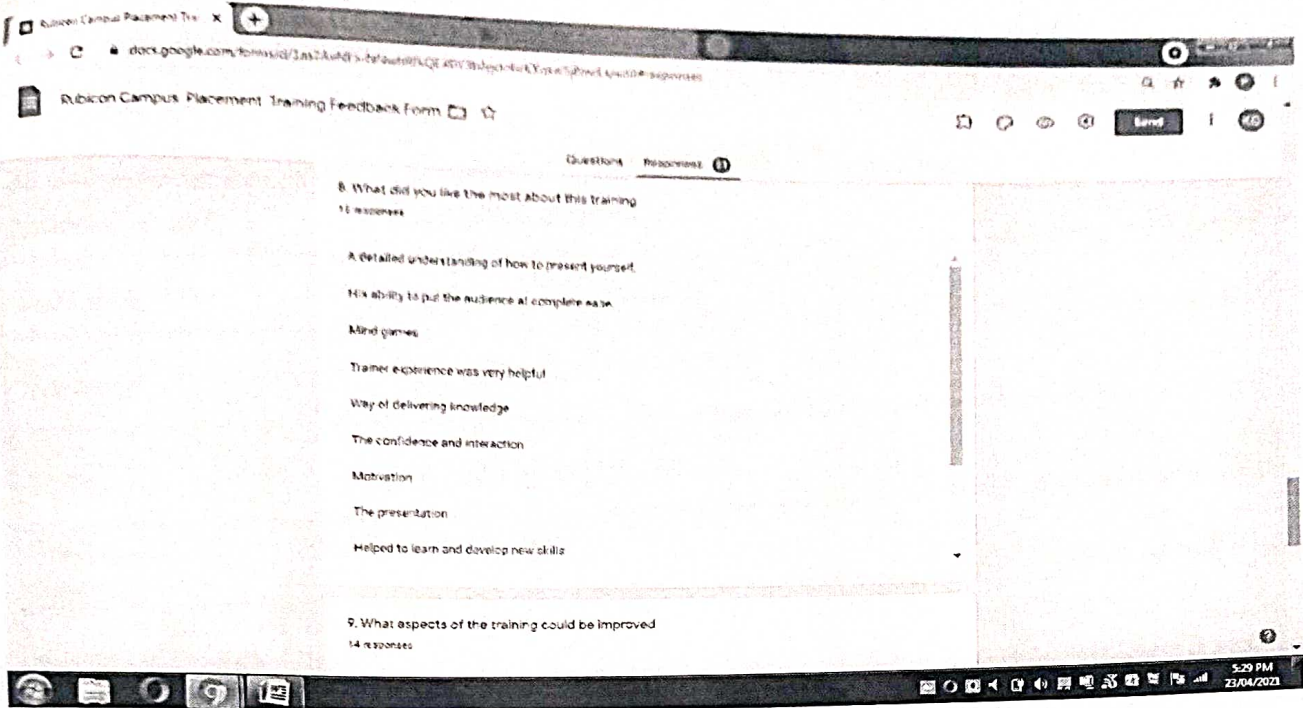
Dr. Vilas N. Nitnaware
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 K.C. College of Engineering &
 Management Studies & Research.



(Signature)
 Dr. Vilas M. Nitnaware
 Principal
 K.C. College of Engineering &
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Dr. Vilas N. Nitware
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 Management Studies & Research.



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Training & Placement Cell (A.Y. 2019-20)
Post event report

Name of event	Soft skills Training
Date of event	3 rd , 4 th and 5 th Feb 2020
Venue	KCCEMST
Time	10: AM to 6:00 PM
Name of Speaker	Mr Ajit Vishwakarma
Speaker Profile	Mr Ajit Vishwakarma Trainer Rubicon
Participants	UG and PG
No of students Attended	17
Objectives	To prepare students better for campus hiring
Description	3 Days soft skilss training program was organized by team of Rubicon. Mr Ajit Vishwakarma has been a potential trainer who trained students with total interaction. The training carried out with lots of activities and involved students.



(Signature)
Dr. Vilas N. Nitnaware
Principal
K.C. College of Engineering &
Management Studies & Research.

Date : 3/02/2020 to 5/02/2020
Name : Soft skill Traning

