



EXCELSSIOR EDUCATION SOCIETY'S  
**K.C. College of Engineering & Management Studies & Research**  
MithBunder Road, Kopri, Thane (E)

**Minutes of Meeting**

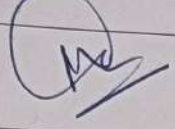
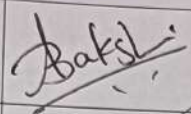

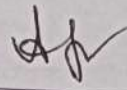


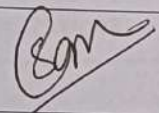
**Date: 15.07.2023**

**Agendas:**

1. Review of the previous meeting.
2. Planning for submission & status update of AQAR 2022-23.
3. Review of ongoing semester.
4. Preparation for NBA visit.
5. Planning for Value added courses for students.
6. Review of ongoing training.
7. Edu-skills internship and MOU
8. Planning of NAAC & NBA Second cycle preparation.

**Attendees & Signature:**

Sr No	Name	Designation	Signature
1	Dr. Vilas Nitaware	Chairman	
2	Ms. Amarja Adgaonkar	IQAC Coordinator	
3	Dr. Rajiv Iyer	IQAC Co coordinator	
4	Dr. Shelley Oberoi	Member	
5	Dr. Baban U. Rindhe	Member	
6	A. P. Vaishali Gore	Member	
7	Dr. Avishek Ray	Member	
8	Ms. Keerti Kharatmol	Member	

9	Dr. Mahesh Mourya	Member	
10	Dr. Aarti Bakshi	Member	
11	Ms. Nilima Patil	Member	
12	Ms. Anupama Chaurasia	Member	
13	Dr. Pallavi Chopade	Member	
14	Mr. Mahesh Dalvi	Office Superintendent	
15	Ms. Shital Mahajan	Lab Assistant	

### Points Discussed:

- 1 The review of the previous meeting was taken from all the Heads of department and responsible person.
2. The students training in form of guest lecturers & workshops are conducted and some are Scheduled.
- 3 Value added courses planning & implementation is discussed.
4. It was informed to all that the format of AQAR is updated for the A.Y. 2022-23. The proofs of all information are to be included in the updated format.
5. All the evidences will be scanned and link will be generated through our college domain id and shared.
6. The data will be compiled at the IQAC office and will be forwarded to the respective criteria in charges for verification and updation.
7. The QIMs will be summarized by the criteria in charges and shared with IQAC for final verification.
8. The discussion is done on strategic planning & Plan of action for NBA second cycle of computer & Electronics & Telecommunication Engineering Department.
9. The planning of various events under department in form of guest lectures, workshops and courses was submitted to IQAC, the confirmation of those will be mailed to the department after review.

10. Discussion on updated SSR report of NAAC is done.

**Action taken:**

Sr. No.	Action taken	Status or Target Date
1.	NBA accreditation review for IT	Completed
2.	Load distribution	Completed
3.	Event proposals	Completed

**Action to be taken:**

Sr. No.	Action to be taken	Target Date
1.	AQAR 22-23 Preparation	In Process