



EXCELSSIOR EDUCATION SOCIETY'S
K.C. College of Engineering & Management Studies & Research
MithBunder Road, Kopri, Thane (E)

Minutes of Meeting

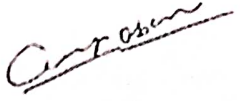


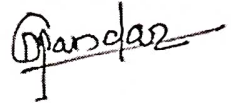

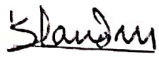

Date: 13.07.2022



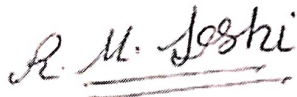
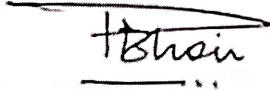
Agendas:

1. Review of the previous meeting.
2. Application process for NBA accreditation of IT department.
3. Process completion of Springer associated International conference.
4. Final load distribution of higher semester for next academic year.
5. ISO internal audit report closure.
6. The academic planning for the odd semester of A.Y. 2022-23.

Attendees & Signature:

Sr No	Name	Designation	Signature
1	Dr. Vilas Nitnaware	Chairman	
2	Dr. Arundhati Chakrabarti	IQAC Coordinator	
3	Dr. Rajiv Iyer	Member	

4	Dr. Shelley Oberoi	Member	
5	A. P. Amarja Adgaonkar	Member	
6	Dr. Baban U. Rindhe	Member	
7	A.P. Mandar Ganjapurkar	Member	
8	Dr. Avishek Ray	Member	
9	Dr. Poulami Das	Member	Poulami Das
10	Ms. Ritu Tuli	Member	
11	Dr. Kiran Bhandari	Member	
12	Mr. Mahesh Dalvi	Office Superintendent	

13	Ms. Nayna Khandekar	Lab Assistant	
14	Dr. Nitin Kale	External Advisor	
15	Mrs. Rashmi Joshi	NGO	
16	Mr. Harshad Bhoir	Alumni	

Points Discussed:

1. The review of the previous meeting was taken from all the Heads of department and responsible persons.
2. The review of the completed Springer associated International conference held on 8th and 9th July in hybrid mode was taken. The conference was held successfully and the process of publication will be initiated as per communication from Springer. This was informed by the Convenor.
3. The committee list for the A.Y. 2022-23 was finalized and submitted to the admin office for further due processing.
4. Based on the institute's calendar, every department's academic calendar was under process.

5. The department Heads were requested to submit their academic growth plan for the current semester.
6. For the NBA accreditation of the IT department an update was taken and decided that either in September or October, the pre-qualifier will be filled.
7. The strategic plan was again revisited based on suggestions given by the NBA and NAAC expert team.
8. The AQAR for the year 2020-21 was submitted.

Action taken:

Sr. No.	Action taken	Status or Target Date
1.	AQAR 2020-21	Submitted
2.	International conference conduction date	Completed
3.	Load distribution	Completed

Action to be taken:

Sr. No.	Action to be taken	Target Date
1.	NBA accreditation for IT	In next semester
2.	Event proposals	In process
3..	Publication process for proceedings of the conference	In process


 Alhabib
 NAAC-Co-ordinator
 K. C. College of Engineering &
 Management Studies & Research