



EXCELSSIOR EDUCATION SOCIETY'S
K.C. College of Engineering & Management Studies & Research
MithBunder Road, Kopri, Thane (E)

Minutes of Meeting

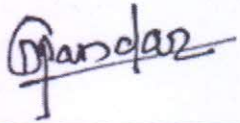
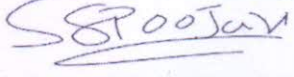





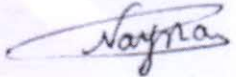
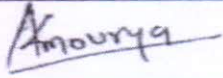
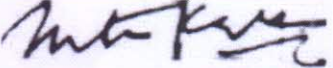
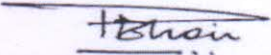
Date: 01.07.2019

Agendas:

1. Discussion about Peer team report and Grade of NAAC.
2. Action plan for the suggestions.
3. Planning for the upcoming semester.
4. Decision on applying for NBA accreditation for EXTC.
5. Initiation of Human value cell in the campus.
6. ISO 2nd Surveillance audit.
7. Applying to the Minor Research Grant scheme of university.

Attendees & Signature:

Sr No	Name	Designation	Signature
1	Dr. Vilas Nitnaware	Chairman	
2	Dr. Arundhati Chakrabarti	IQAC Coordinator	
3	Dr. Shelley Oberoi	Member	
4	A.P. Rajiv Iyer	Member	
5	Dr. Baban Rindhe	Member	
6	A.P. Amarja Adgaonkar	Member	

7	A.P. Mandar Ganjapurkar	Member	
8	A.P. Shirkes Poojari	Member	
9	A.P. Vaishali Bhalerao	Member	
10	A.P. Ashwini Jayawant	Member	
11	A.P. Varsha Wangikar	Member	
12	A.P. Sonal Balpande	Member	
13	Mr. Mahesh Dalvi	Office Superintendent	
14	Ms. Nayna Khandekar	Lab Assistant	
15	Mr. Anil Mourya	Lab Assistant	
16	Dr. Nitin Kale	Member (External)	
17	Mr. Harshad Bhoir	Member (Alumni)	

Points Discussed:

1. The discussion on the peer team report was carried out in detail.
2. Through mutual consent it was agreed upon to include MOOC courses as assignments in the subject. Also, faculties are supposed to look for MOOC courses which lead to certification.
3. To improve the placement, more emphasis will be laid upon training of the students from the third year of engineering. The details to be decided by training and placement cell and plan to be submitted to IQAC and a calendar to be prepared for the same.
4. The departments are to plan the various guest lectures, workshops and competitions and place it through IQAC for approval.
5. The department of electronics and telecommunication engineering needs to start preparation for applying to NBA accreditation with 2019-20 as the current academic year.
6. In line with outcome-based education, all courses should have 6 course outcomes, with a mapping of one CO to one module. The statements of the COs may be modified, as per the discretion of the subject teacher with explanation.
7. With respect to the internal assessment examinations, I and II, before IAI, 3 modules should be covered and questions should be based on three Cos as per the weightage converted from hours to marks. Same to be implemented for IAII.
8. The MOU with NGO representative Mrs Rashmi Joshi, environmental consultant to be renewed.
9. Initialization and set-up of Human Value cell to be done in the campus. Dr. Shelley Oberoi as the coordinator for it.
10. Asst Prof Rajiv Iyer to look into the set-up of E-Yantra lab, a MHRD initiative in association with IIT Bombay, as a part of the sponsored lab.

11. 2nd surveillance audit for ISO will be tentatively scheduled in the month of September after the admission process. So, information to be disbursed to all departments and sections for the preparation of the same.

12. Once the advertisement is released from the University of Mumbai, faculties are supposed to apply under the scheme. A minimum of three minor research proposal can be submitted by each of the departments. The overall successful completion of the application process to be taken care by Dr. Baban Rindhe.

Action taken:

Sr. No.	Action taken	Status or Target Date
1.	NAAC Peer Team Visit	Complete

Action to be taken:

Sr. No.	Action to be taken	Target Date
1.	Events planning to be submitted by departments and its approval by IQAC.	10/07/2019
2.	Pre-qualifier by EXTC for NBA	17/08/2019
3.	Signing of MOU with environmental consultant	30/09/2019
4.	Human Value Cell formation	31/08/2019
5.	Applying to the E-Yantra initiative	10/11/2019
6.	ISO 2 nd Surveillance audit	September 2019

